

GENERAL HIGHLIGHTS

5/2007

- **NEW MAILING ADDRESS for U.S. DOT is:**

**U.S. Department of Transportation
Office of Approvals,
East Building, PHH-30
1200 New Jersey Avenue, SE
Washington, DC 20590**

- **When submitting a firework application for approval make sure that:**
 1. it is not a duplicate to a previous application
 2. you are not using the same Item name on multiple applications (if the item qualifies as a series you may want to consider a series application)
 3. the certification on the application is signed and dated
 4. the description of the device is complete (you need to specify the max powder weight, maximum effect per tube and the maximum propellant per tube)
 5. the diagram is legible and that it contains the descriptions of each component along with all dimensions

Utilize the Approvals database search to track the status of your applications. If you have concerns or questions please follow up on your application via email to the fireworks mailbox at fireworks@dot.gov. Do not send in a second application. The only time that an application should be resent is with a denial letter attached or at the request of DOT.

- **Bulk Transfer of EX numbers – The bulk transfer of EX numbers will be used for the purposes of the following examples; company name or information change, providing the 5 year expiration date on existing approvals). The bulk transfer is in the final stage (production stage) and will be implemented. If you have any questions regarding this subject please feel free to call the Approvals Office at 202-366-43-53.**

3/2007

- FIREWORKS@DOT.GOV – A fireworks mailbox has been created and is ready to be used. It is a delivery point for electronic firework applications and questions concerning the applications. Please utilize the mailbox for all correspondence concerning a firework application.
- The PHMSA website for fireworks is formatted to include information regarding common mistakes made on applications, links to the approvals database search,

procedures for obtaining EX numbers, guidance and criteria for fireworks novelties and instructions/required information for the designated agent.

- Beginning April 01, 2007 all applications from foreign companies (foreign addresses) will be required to include the designated agent information.
- Company email address and/or fax number should be included in all correspondence and applications sent to PHMSA. This will be the preferred method for distribution of approval (EX numbers) letters as well as any other correspondence.
- A company shall report in writing any change in the company status (i.e. name or address change, ownership change per 49CFR section 107.805(g).
- Companies should utilize the Approvals Database Search link (<https://hazmatonline.phmsa.dot.gov/ApprovalsSearch/>) and review all information pertinent to the company ex number, product description, expiration date and any comments. NOTE: Provide PHMSA with a spreadsheet of any items that are no longer in use or being manufactured so that we can review those items for termination.
- Currently, a five year expiration date will be issued to all new firework approvals.